



NCL BUILDTEK LIMITED

(Formerly NCL Alltek & Seccolor Limited)

CIN: U72200TG1986PLC006601

Regi. Office : 10-3-162, 5th Floor, NCL Pearl, Sarojini Devi Road, East Maredpally, Secunderabad, Hyderabad - 500026, Telangana.

Email: companysecretary@ncbuildtek.com;

Website: www.ncbuildtek.com;

Tel. No.: 040-6831333/3346

NOTICE OF THE 39TH ANNUAL GENERAL MEETING, E-VOTING, BOOK CLOSURE AND FINAL DIVIDEND INFORMATION

Dear Shareholder(s),

NOTICE is hereby given that the Thirty-Nine (39th) Annual General Meeting of the members of NCL Buildtek Limited (formerly NCL Alltek & Seccolor Ltd) will be held on **Friday, 26th September, 2025 at 10.30 a.m.** IST through Video Conferencing ("VC"/ Other Audio Visual Means ("OAVM") platform in accordance with the applicable provisions of the Companies Act, 2013 and the Circulars issued by the Ministry of Corporate Affairs.

The Notice of the 39th AGM and the Annual Report is being sent to the members whose email addresses registered with the Company or their respective Depository Participants. The Notice of the 39th AGM, the Annual Report and instructions for casting the votes through e-voting can also be accessed on the website of the Company at: www.ncbuildtek.com.

The business as set out in the Notice will be transacted only through voting by electronic means i.e. e-voting system and as required, the Company is providing the said e-voting facility to all its members.

The Company has engaged the services of Central Depository Services (India) Limited (CDSL) as the Agency to provide e-voting facility. The detailed instructions as to accessing the CDSL portal, creation of login ID and password, etc., relating to remote e-voting are provided in the Notice. Since physical attendance of the Members has been dispensed with, the requirement relating to voting through a ballot process at the meeting will not be applicable.

Members who have not registered their email address are requested to register email address and are requested to register the same in respect of shares held in electronic form with the depository through their Depository Participant(s) and in respect of shares held in physical form by writing to company: companysecretary@ncbuildtek.com

E-voting Information

Record date for eligibility of e-voting	Friday, 19th September, 2025
Commencement of remote e-voting period	9.00 a.m. (IST) on Tuesday, 23rd September, 2025
Conclusion of remote e-voting period	5.00 p.m. (IST) on Thursday, 25th September, 2025
Details of Book Closure	from 20th September, 2025 (Saturday) to 26th September, 2025 (Friday) (both days inclusive)

Please note Members attending the AGM who have not cast their vote by remote e-voting shall be eligible to cast their vote through e-voting during the AGM.

Speaker Registration

Last date for Speaker Registration	By the end of office hours of Monday, 15th September, 2025
Details to be submitted by the Member for registration	Name, Demat A/c Number / Folio Number, Email id and Mobile Number & PAN Number
Mode of Registration	By sending e-mail at companysecretary@ncbuildtek.com from your registered e-mail address

Final Dividend for the FY 2024-25

Proposed Final Dividend for FY 2024-25	Rs. 2.50/- per equity share of face value of Rs. 10/- each
Proposed in the Board Meeting	Friday, 30th May, 2025
Record date for eligibility of Dividend	Friday, 19th September, 2025
Payment of Final Dividend, if declared at the AGM	On or before 25th October, 2025
Last date for submission of tax exemption forms	Friday, 19th September, 2025
Email id and Tax exemption forms	companysecretary@ncbuildtek.com . Forms available at Company website: www.ncbuildtek.com at Investor>Shareholders Information>Tax on Dividends

TDS on Dividends:

As per the provisions of the Income Tax Act, 1961 ('the IT Act') as amended till date, any dividends declared and paid by the Companies are taxable in the hands of shareholders. Hence, the Company shall, deduct Tax at Source ('TDS') as per the applicable rates on dividend payable to its shareholders, and depending upon documents submitted by the shareholders and accepted by the Company. Please access the relevant forms/documents from the Company's website www.ncbuildtek.com.

Members holding shares in physical form who have not updated their Mandate for receiving the dividends directly in their Bank Accounts through Electronic Clearing Service or any other means ("Electronic Bank Mandate") can register their electronic bank mandate to receive dividends directly into their bank account electronically, by sending following details/documents by email to: companysecretary@ncbuildtek.com.

- Name and branch of Bank in which dividend is to be received and bank account type.
- Bank account number allotted by your bank after implementation of Core Banking solutions.
- 11 digit IFSC code; and
- Self-attested scanned copy of Cancelled Cheque bearing the name of the member or first holder, in case shares are held jointly.

Members who have not registered their email address are requested to register email address in respect of shares held in electronic form with the depository through their Depository Participant(s) and in respect of shares held in physical form by writing to company: companysecretary@ncbuildtek.com.

In case of any grievances/issues regarding for attending AGM & e-Voting system, may refer to frequently asked questions (FAQ's) and e-voting user manual for shareholders available at www.evotingindia.com, under help section or contact Mr. Rakesh Dalvi, Sr. Manager, Central Depository Services (India) Limited (CDSL), A Wing, 25th Floor, Marathon Futurex, Mafatlal Mill Compounds, N M Joshi Marg, Lower Parel (East), Mumbai - 400013 or send an email to helpdesk.evoting@cdslindia.com or call on Toll free No. 18002109911.

For NCL Buildtek Limited
(Formerly NCL Alltek & Seccolor Ltd)
Sd/-
U. Divya Bharathi
Company Secretary

Place: Hyderabad
Date : 29/08/2025

Company in compliance with the Companies Act, 2013 ("the Act") Rules framed thereunder and SEBI (Listing Obligations and Disclosure Requirements) Regulation, 2015 ("SEBI Listing Regulations") read with Circular No. 14/2020 dated April 08, 2020, Circular No.17/2020 dated April 13, 2020 followed by Circular No. 20/2020 dated May 05, 2020, Circular No. 02/2021 dated January 13, 2021, Circular No. 02/2022 dated May 05, 2022, Circular No. 10/2022 dated December 28, 2022, Circular No. 9/2023 dated September 25, 2023 and Circular No. 9/2024 dated September 19, 2024 and all other relevant circulars issued from time to time and other applicable circulars issued by Ministry of Corporate Affairs ("MCA") and Circular No. SEBI/HO/PoD-2/P/CIR/2023/4 dated January 5, 2023 and Circular No. SEBI/HO/CFD/CFD-PoD-2/P/CIR/2023/167 dated October 7, 2023 and Circular No. SEBI/HO/CFD/CFD-PoD-2/P/CIR/2024/133 dated October 3, 2024 issued by Securities and Exchange Board of India (collectively referred to as "relevant circulars"), physical attendance of the Members to the 18th AGM venue is not required and general meeting be held through VC or OAVM. Hence, Members can attend and participate in the ensuing 18th AGM through VC/OAVM. The venue of the meeting shall be deemed to be the Registered Office of the Company situated at "1st Floor, Surya Towers, 105, Sardar Patel Road, Secunderabad, Telangana - 500003.

The Notice of the AGM and the Annual Report also available on the website of the Company i.e. www.suryaamba.com and on the website of Stock Exchange i.e. BSE Limited: www.bseindia.com and on the website of National Securities Depository Limited NSDL at www.evoting.nsdl.com.

Remote e-Voting:

The Company is providing to its Members the facility of remote e-Voting before as well as voting during the AGM in respect of the business to be transacted at the AGM and for this purpose, the Company has appointed NSDL for facilitating voting through electronic means. The detailed instructions for remote e-Voting are given in the Notice of the AGM. Members are requested to note the following:

- The remote e-Voting facility would be available during the following period:

Commencement of remote e-voting:	From 09.00 a.m. (IST) on Wednesday, September 17, 2025
End of remote e-voting:	Upto 05.00 p.m. (IST) on Friday, September 19, 2025

The remote e-Voting module shall be disabled by NSDL for voting thereafter and Members will not be allowed to vote electronically beyond the said date and time;

- Members who have cast their votes by remote e-Voting prior to the AGM may also attend the Meeting but they shall not be entitled to cast their vote again. The cut-off date for determining the eligibility of members to vote by electronic means or at the AGM is Friday, **September 12, 2025**. A person who is not a Member as on the Cut-off Date should treat this Notice for information purposes only.

- Any person who acquires shares of the Company and becomes a Member of the Company after the dispatch of the Notice and holds shares as on the Cut-Off Date, may obtain the login-id and password for remote e-Voting by sending a request at evoting@nsdl.co.in or may contact on toll free number 1800-222-990, as provided by NSDL.

Registration of e-mail addresses & Updation of bank account details: Members who have not yet registered their e-mail addresses are requested to follow the process mentioned below, before 5:00 p.m. (IST) on Friday, **September 12, 2025**, for registering their e-mail addresses to receive the Notice of the AGM and Annual Report 2024-25 electronically and to receive login ID and password for remote e-Voting and updating their bank account details for receiving the dividends directly in their bank accounts:

Physical Holding:

Send a request to the Registrar and Transfer Agents of the Company, KFIn Technologies Limited at inward.ris@kfintech.com / raghu.veedha@kfintech.com with copy mark to cs@suryaamba.com providing Folio No., Name of shareholder, scanned copy of the share certificate (front and back), PAN (self-attested scanned copy of PAN card), AADHAR (self-attested scanned copy of Aadhar Card) for registering email address.

Following additional details need to be provided in case of updating Bank Account Details:

- Name and Branch of the Bank in which you wish to receive the dividend,
- The Bank Account type,
- Bank Account Number allotted by their banks after implementation of Core Banking Solutions
- 9 digits MICR Code Number, and
- 11 digits IFSC Code a scanned copy of the cancelled Cheque bearing the name of the first shareholder

Demat Holding:

Please contact your Depository Participant (DP) and register your email address and bank account details in your demat account, as per the process advised by your DP.

In case of any queries / grievances connected with remote e-Voting/ e-AGM, you may refer to the Frequently Asked Questions and e-Voting user manual for Members available at the 'Downloads' Section of www.evoting.nsdl.com or contact at evoting@nsdl.co.in or at the toll free no.: 1800-222-990.

Book Closure and Dividend:

The Register of Members and Share Transfer Books of the Company will remain closed from **Saturday, September 13, 2025 to Saturday, September 20, 2025, both days inclusive** for the purpose of AGM and Dividend.

For Suryaamba Spinning Mills Ltd.
Sd/-

Virinder Kumar Agarwal
Managing Director
(DIN: 00013314)

Date : 29.08.2025
Place : Secunderabad

